**REQUIRMENTS IN ERP SYSTEM FOR ACCOUNTS AND FINANCE**

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| **Accounts and Finance Module:** |
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| * **Account Ledger:** (Individual party wise and party group wise) |
| * **Trail Balance**: T.B required in 6 columns or at least in 4 columns. |
| * **Profit and Loss Statement**: Month wise comparisons |
| * **Balance Sheet**: Month wise and level wise * **Funds Management:** Planning and forecasting Weekly and monthly * **Cash Flow Statement:** Month wise |
| * **Funds Management:** Planning and forecasting Weekly and monthly * **Funds Position**: Cash Position and Bank Position Account wise * **Collection Report**: Distributor wise and party group wise (detail and consolidated) * **Payment Report**: Supplier wise and Vendors Group wise (detail and consolidated) * **Daily Transaction Report:** Option for voucher type selections |
| * **Month Wise Expenses**: Cost Centre wise and department wise (detail and consolidated) |
| * **Aging Report**: Days range wise / brand wise / party group wise (region and city wise sorting) |
| * **Invoice Wise Aging:** Invoice wise dues amount |
| * **Budget for Expenses**: Budget to be set head wise, cost center wise and department wise. * **Budget v/s Actual Expenses**: Budget v/s Expenses report department wise and cost center wise. * **Import Costing**: Material wise costing including duties and clearing expenses. |
| * **Fixed Assets Management:** Fixed Assets register head wise * **Depreciation and Amortization:** Schedule for depreciation and amortizations * **List of Chart of Account**: Complete list with Account Categories * **Quotation for New and running products**: Cost to be calculated including FOH on different inventory accounting methods i.e. (FIFO LIFO, moving average) |
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| **Taxation:** |
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| * Sales Tax Output Register |
| * Sales Tax Input Register |
| * Summary of Sales Tax Invoices |
| * Summary of Purchase Invoices |
| * Sales Tax Annexure "C" |
| * Sales Tax Annexure "A" |
| * Statement of Income Tax Deductions (detail and consolidated) |
| * Withholding Tax Statements (Monthly and Biannual) |
| * Withholding Tax Certificates for Sales Tax and Income Tax with CPR Number |
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| **Inventories Module:** |
| * Inventory Movement Report (location wise in qty. and values ( Several Inventory Accounting Methods) |
| * Inventory Valuation Report (location wise in qty. and values (Several Inventory Accounting Methods) * Inventory Variances Report |
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| **Procurement Module:** |
| * Purchase Report, item wise/party wise (detail and consolidated) * Purchase Return item wise/party wise (detail and consolidated) * Net Purchase item wise/party wise (detail and consolidated) |
| * Last purchase rate item wise/party wise |
| * Month wise purchase/return and net purchase item wise/party wise (qty. and value) |
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| **Sales Module:** |
| * Sales tax invoices in different formats (for distributor and institutions) |
| * Sales report, item wise/party wise in quantity and value (detail and consolidated) * Sales return item wise/party wise in quantity and value (detail and consolidated) * Net Sales item wise/party wise in quantity and value (detail and consolidated) |
| * Month wise sales/return and net sales item wise/party wise in quantity and value) (detail and consolidated) |
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| **Production Module**: |

* FOH for costing on assumption basis.
* Production line wise cost and output report.
* Process wise Costing report including FOH with different inventory accounting methods (detail and consolidated)
* Variance Report between Actual and Standard consumption (Sku wise and brand wise)
* Machine wise Performance and Maintenance report.

**Note: All reports are also required in excel and PDF format.**